



# Village Green Permit for Special Events

Non-profit groups in the Worthington area can apply to hold special events on the Village Green and use the signs on the Village Green to promote their upcoming activities. Permits will be granted on a first come, first served basis.

**Event Name:** \_\_\_\_\_ **Event Date:** \_\_\_\_\_

**Event Time:** \_\_\_\_\_

**Brief Description:** \_\_\_\_\_

**Name of Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**Phone: (Home)** \_\_\_\_\_ **(Work)** \_\_\_\_\_ **(Cell)** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Additional Contact Person:** \_\_\_\_\_

**Phone: (Home)** \_\_\_\_\_ **(Work)** \_\_\_\_\_ **(Cell)** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Which quadrant(s) of the Village Green will this event be using?**  NW  NE  SW  SE

**Do you need access to restrooms at the Griswold Center?**  Yes  No

**Please attach the detailed set-up and clean-up plans for this event.**

**\*\*Please note: No stakes should be driven into the Village Green.\*\***

Keys for Griswold Center restrooms and electrical boxes can be picked up from the Worthington Community Center within one week of your event for a \$20 cash deposit.

Application is subject to review by the Director of Parks and Recreation and/or the City Manager. You will be notified of final approval by phone, email or mail.

Questions can be directed to **Michele Williams** at [michele.williams@worthington.org](mailto:michele.williams@worthington.org)

Revised: Sept. 30, 2022

**Darren Hurley**  
Director, Parks and Recreation  
345 E. Wilson Bridge Rd. | Worthington, OH 43085  
Phone: (614) 436-2743 | Fax: (614) 786-7367 | [worthington.org](http://worthington.org)