

**Community Relations Commission  
Neighborhood and Community Development Seed Grant Program**

**Deadline: May 31, 2021**

Date Submitted: \_\_\_\_\_

Amount of Grant Request: \_\_\_\_\_

**Application Process**

Grant applications will be accepted through May 31, 2021. Applications will be reviewed and grants are anticipated to be awarded by mid-July 2021. Applicants must submit the attached Community Seed Grant Form. Please send this form and supporting materials to: Neighborhood and Community Seed Grants, City of Worthington, 6550 N. High Street, Worthington, Ohio 43085; or via email to [Lori.Trego@worthington.org](mailto:Lori.Trego@worthington.org) For questions or more information, e-mail or call Lori Trego at 614-854-7171.

**Funding**

The Community Relations Commission has allocated a total of \$3,000 of funding for applications.

Grant Review Committee Use Only

Date Reviewed: \_\_\_\_\_

Decision: \_\_\_\_\_

Amount Awarded: \_\_\_\_\_

Project Completion Date: \_\_\_\_\_



## City of Worthington

### **Community Relations Commission Neighborhood and Community Development Seed Grant Program**

#### **Background**

The Community Relations Commission (CRC) distributes seed funding through the Neighborhood and Community Development Seed Grant Program for project ideas that will help build a stronger sense of community and align with its mission. Resources are available for individuals, neighborhood and community associations who propose a project that builds community and/or improves community relations. Project ideas themed around youth, aging, and social justice are of particular interest. The goal is to provide resources for projects with lasting impact.

More information about the CRC can be found online at <https://www.worthington.org/326/Community-Relations-Commission>.

#### **Eligibility**

The Grant Selection Committee will consider the following eligible applicants:

- Residents of the Worthington School District who are working as:
  - An individual or group.
  - An organization or neighborhood association.
    - If forming a new community organization or group, they are applying to build programs to benefit the Worthington community or individual neighborhoods.
    - Informal groups should provide information on how they are organized and plans for collaboration and sustainability of the project (when appropriate).

- Projects must:
  - Impact a neighborhood, geographical area, specific population, or the community as a whole.
  - Projects involving physical improvements should be on public property (improvements to private property are ineligible).

### **Responsibilities of Grantees**

Those that are awarded grant funds must:

- Use grant funds during the calendar year of award.
- Sign and submit the Grant Agreement Form prior to receiving funds.
- Submit a Project Completion Report and receipts for expenses supported by grant funds to the City of Worthington 30 days following completion of the project, but no later than December 31 of award year.

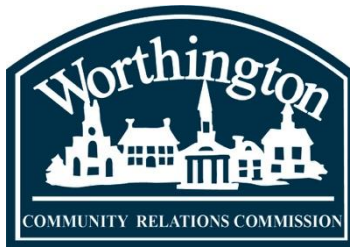
### **Selection Criteria**

The Grant Selection Committee will consider project requests which meet as many of the following criteria as possible:

- Fostering or enhancing community
- Creating opportunities to volunteer and work together
- Bolstering partnerships within the community
- Demonstrating sustainability of project beyond initial launch

### **Grant Review Committee**

Grant applications will be reviewed by members of the Community Relations Commission and City of Worthington staff.



## City of Worthington

### Community Relations Commission Neighborhood and Community Development Seed Grant Program

#### Frequently Asked Questions

##### **Can an organization apply for multiple grants within the same year?**

*Yes, an organization may submit multiple applications for different projects targeting the different grant focus areas.*

##### **Can a single project combine multiple areas?**

*Yes, a single submission may be eligible in multiple focus areas.*

##### **Is the grant renewable?**

*No, the grant is not renewable. This is intended to be a seed grant that will allow an organization to launch a new initiative that can be sustained through other resources. However, organizations may apply a following year for a different project.*

##### **Is the grant open to traditional 501(c)(3) service providing organizations?**

*Yes – but priority will be given to organizations that do not receive other City funding.*

##### **What are examples of community organizations eligible for the grant program?**

*Beyond the traditional neighborhood associations, this grant would be open to a youth group, Boy Scout or Girl Scout group, a grassroots organization, social media groups, or residents who want to organize around a specific topic.*



**CITY OF WORTHINGTON – NEIGHBORHOOD SEED GRANT APPLICATION FORM**

**General Information**

1. Name of Association or Project Group  
\_\_\_\_\_  
\_\_\_\_\_
  
2. Contact Person: \_\_\_\_\_
3. Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Telephone Number: \_\_\_\_\_
  
5. Contact E-Mail: \_\_\_\_\_

**PROJECT DESCRIPTION**

(Attach additional sheets if further space is needed)

**Please choose which grant topic area (s) applies to your application:**

- \_\_\_\_\_ Youth
- \_\_\_\_\_ Aging/Age-Friendly
- \_\_\_\_\_ Social Justice
- \_\_\_\_\_ Other

1. Provide a brief description of the project. Please attach any photos, drawings or other supporting materials which will further explain this project.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. How will the project build or enhance the community?  
\_\_\_\_\_

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3. How will residents/volunteers be involved?

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4. Describe what partnerships will be leveraged in this project.

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5. What is the estimated timeline for completion of this project?

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6. How will this project be sustained beyond the first year?

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Additional comments

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**\*ALL PROGRAMMING SHOULD FOLLOW CURRENT CDC/LOCAL COVID GUIDELINES**

**PROJECT BUDGET**

**List items provided through in-kind donations, including (if applicable) funding from an association.**

Describe donated item, service or funding	Estimated Value
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

**List other items to be paid for with the Neighborhood Grant funding:**

<u>Materials and Supplies</u>	<u>Estimated Cost</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

<u>Services</u>	<u>Estimated Cost</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

<u>Other</u>	<u>Estimated Cost</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

**Total Grant Amount Requested** \$ \_\_\_\_\_