

2020 Operating Budget Proposed



Process and Approach

- City Charter, Section 4.02
- July -Input by Council on Schedule and Issues
- August – September – Internal budget submittals and review
 - What do we look at?
 - How do we maintain service continuity and effectiveness?
 - Council priorities
 - Known issues, trends and cost implications,
 - Opportunities for process and programmatic improvement
 - Adopted City plans
 - Known citizen concerns, Advisory Board desires
- October – Release of Budget & CIP
- October, November, early December – Public Presentations and Adoption



City Council Retreat

- Wilson Bridge Road
- Age-Friendly Communities
- McCord Park Renovations
- Energy Efficiency
- Updated Office Buildings Strategy
- Bicycle & Pedestrian Development
- Electric Car Charging Stations

Items that connect to the retreat priorities will be bolded throughout the presentation.



City Council Retreat – Additional Items

- Water/Sewer Surcharge
- Murals
- SR-161 Recommendations
- Fiber Network for Economic Development
- Railroad Quiet Zones
- Communication
- Sustainability Committee
- Tree Preservation
- Additional positions or functions



City Council Retreat – Items Driven by Others

- SwimInc
- COTA Turnaround
- National Church Residences
- Boundless (Harding Site)



Mayor & Mayor's Court, Legislative & Clerk, Administration, Personnel & Economic Development: 2020 Budget Changes

Legislative & Clerk:

- Funding was increased in the Computer Equipment line item to provide for the cost of live streaming and video archiving of City Council meetings.
- Added funding to the July 4th celebration line item due to increase in costs in fireworks.

Administration:

- No notable changes.

Mayor & Mayor's Court:

- No notable changes.

Personnel:

- 2020 maintains higher than normal funding for retirement pay due to 911 call answering transition.

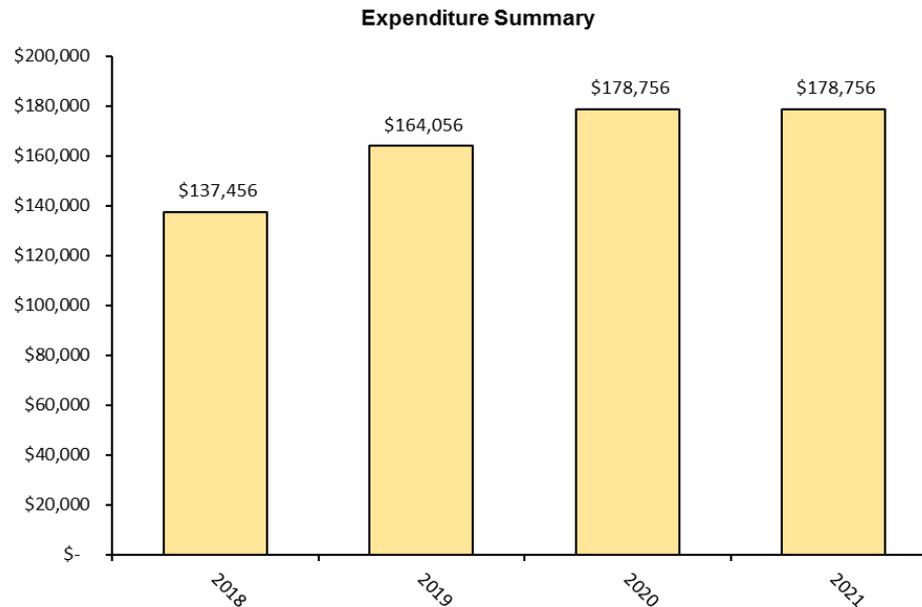
Economic Development:

- No notable changes.



Legislative & Clerk: Expenditure Summary

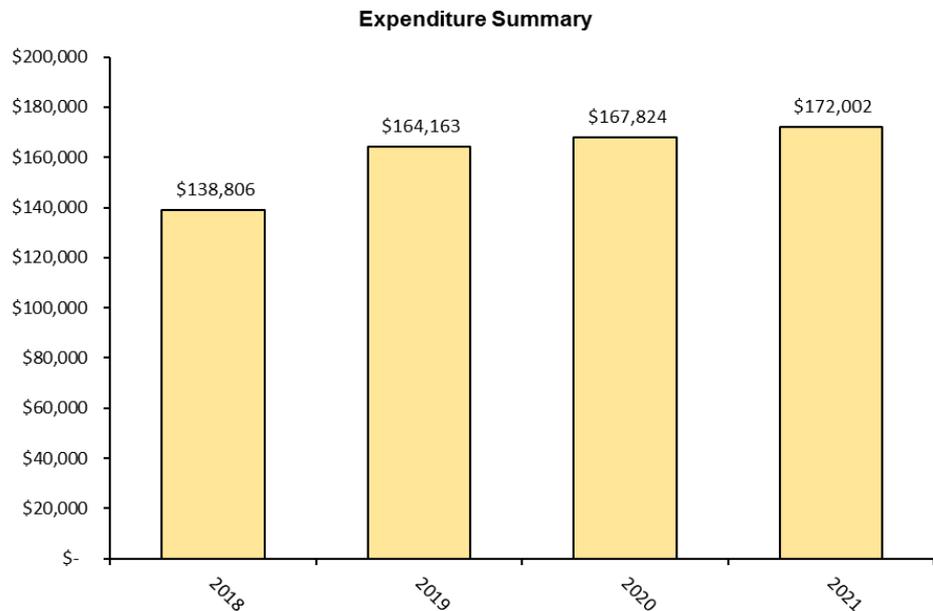
Category	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ 58,640	\$ 58,640	\$ 58,640	\$ 58,640
Additional Personal Services	\$ 18,123	\$ 25,486	\$ 25,296	\$ 25,296
Supplies & Materials	\$ 15,979	\$ 37,850	\$ 52,350	\$ 52,350
Capital Equipment	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 44,714	\$ 42,080	\$ 42,470	\$ 42,470
Total	\$ 137,456	\$ 164,056	\$ 178,756	\$ 178,756





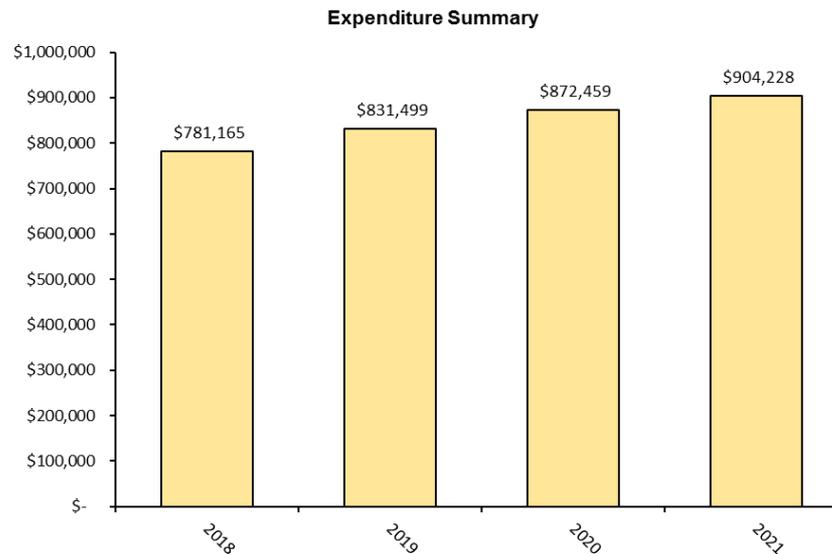
Mayor & Mayor's Court: Expenditure Summary

Category	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ 100,831	\$ 106,664	\$ 109,376	\$ 112,170
Additional Personal Services	\$ 24,135	\$ 35,049	\$ 36,498	\$ 37,882
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Capital Equipment	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 13,840	\$ 22,450	\$ 21,950	\$ 21,950
Total	\$ 138,806	\$ 164,163	\$ 167,824	\$ 172,002



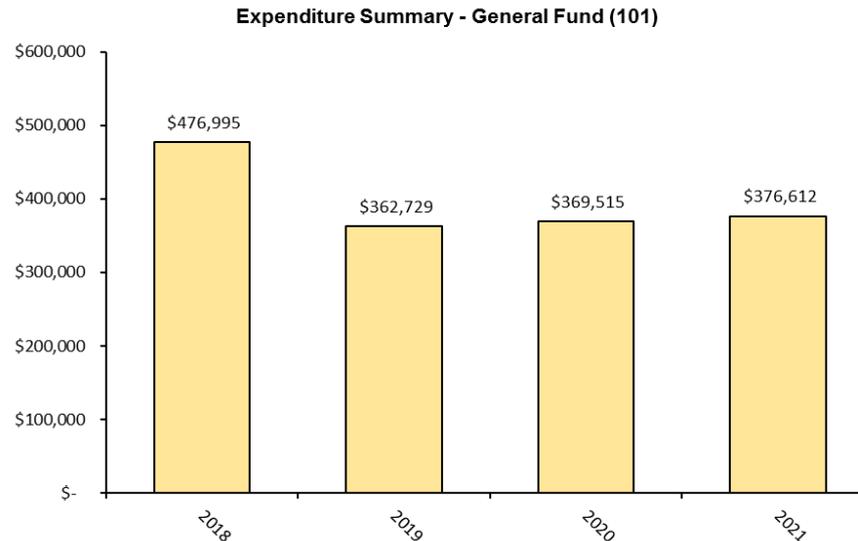
Administration: Expenditure Summary

Category	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ 447,676	\$ 492,151	\$ 506,281	\$ 525,716
Additional Personal Services	\$ 226,978	\$ 232,328	\$ 260,751	\$ 273,085
Supplies & Materials	\$ 14,593	\$ 18,000	\$ 18,000	\$ 18,000
Capital Equipment	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 91,917	\$ 89,020	\$ 87,427	\$ 87,427
Total	\$ 781,165	\$ 831,499	\$ 872,459	\$ 904,228



Economic Development: Expenditure Summary (General Fund)

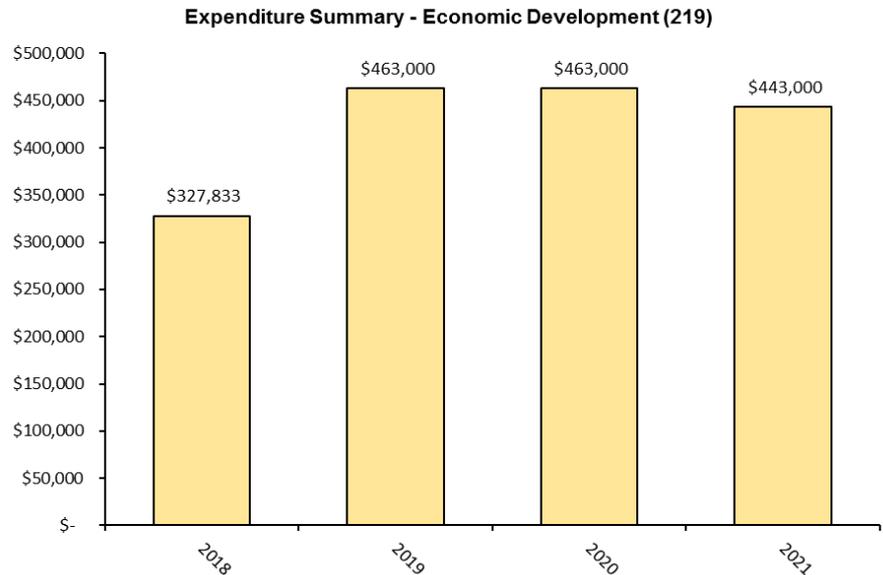
Category (Fund 101)	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ 92,681	\$ 95,462	\$ 98,325	\$ 102,475
Additional Personal Services	\$ 39,484	\$ 52,549	\$ 55,072	\$ 58,019
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Capital Equipment	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 34,830	\$ 14,718	\$ 16,118	\$ 16,118
Transfers	\$ 310,000	\$ 200,000	\$ 200,000	\$ 200,000
Total	\$ 476,995	\$ 362,729	\$ 369,515	\$ 376,612





Economic Development: Expenditure Summary (ED Fund)

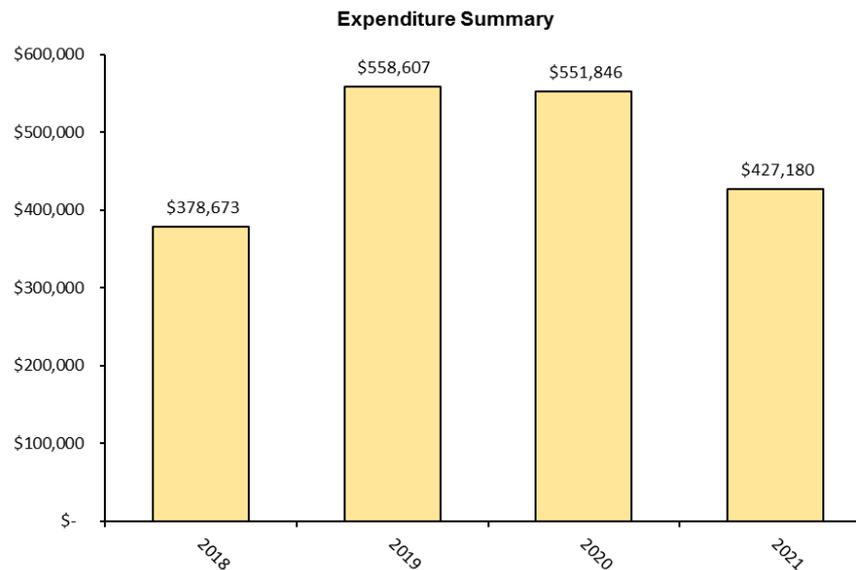
Category (Fund 219)	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ -	\$ -	\$ -	\$ -
Additional Personal Services	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Capital Equipment	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 327,833	\$ 463,000	\$ 463,000	\$ 443,000
Transfers	\$ -	\$ -	\$ -	\$ -
Total	\$ 327,833	\$ 463,000	\$ 463,000	\$ 443,000





Personnel: Expenditure Summary

Category	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ 265,782	\$ 432,057	\$ 410,061	\$ 288,156
Additional Personal Services	\$ 73,456	\$ 87,415	\$ 95,485	\$ 92,424
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Capital Equipment	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ 39,435	\$ 39,135	\$ 46,300	\$ 46,600
Total	\$ 378,673	\$ 558,607	\$ 551,846	\$ 427,180





Legislative & Clerk: 2020 Budget Goals

- Complete the Community Visioning process and incorporate the results into the City's plans and decision-making.
- **Continue efforts to maintain and enhance the vibrancy of the Wilson Bridge Road Corridor, an important income tax-generating area.**
- **Pursue an Age Friendly initiative to look at ways Worthington can be welcoming and supportive of all ages, including older adults.**
- **Support initiatives to encourage updates to office buildings to keep Worthington attractive to businesses.**
- **Pursue implementation of the McCord Park Master Plan, energy efficiency initiatives and the recommendations from the Bicycle and Pedestrian Master Plan.**



Mayor & Mayor's Court: 2020 Budget Goals

- Establish procedures regarding enhanced penalties for distracted driving.
- Review and update the policy of issuing warrants on all types of cases.



Administration: 2020 Budget Goals

- Continue implementation activities to support the City Council's priorities.
- Support the Community Visioning initiative, including an extensive community engagement process.
- Complete the transition to the Northwest Regional Emergency Communications Center for 911 call answering and public safety dispatching activities.
- Utilize the City's various communication methods to share information with the community about City news and events.



Economic Development: 2020 Budget Goals

- Attract quality office users to the former Anthem building.
- Position the Shops at Worthington Place for sustainable success.
- **Lead the acquisition and installation of electric vehicle charging stations in Worthington.**
- **Utilize the results of Wilson Bridge Road corridor survey to enhance the services we currently offer and to customize new approaches to supporting Worthington's business community.**



Personnel: 2020 Budget Goals

- Review and revise classification and compensation system for part-time positions.
- Citywide molestation and abuse detection training.
- Assist with the transition of 911 dispatching services.

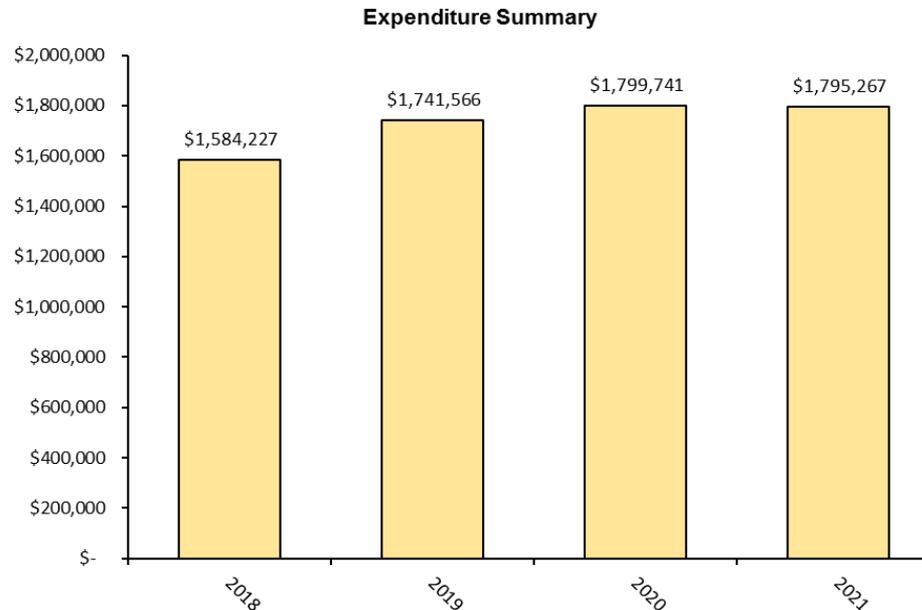


Finance: 2020 Budget Changes

- Consolidated timekeeping and accrual tracking software from multiple departments into Finance.

Finance: Expenditure Summary

Category	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ 302,249	\$ 322,686	\$ 334,791	\$ 344,763
Additional Personal Services	\$ 164,862	\$ 186,160	\$ 195,975	\$ 206,530
Supplies & Materials	\$ 1,530	\$ 2,800	\$ 2,800	\$ 2,800
Capital Equipment	\$ -	\$ 220	\$ 220	\$ 220
Contractual Services	\$ 1,115,587	\$ 1,229,700	\$ 1,265,955	\$ 1,240,955
Total	\$ 1,584,227	\$ 1,741,566	\$ 1,799,741	\$ 1,795,267





Finance: 2020 Budget Goals

- Incorporate GFOA budget award elements into 2020 budget document.
- Continue review and update of applicable polices and administrative regulations.
- Navigate financing for the Northeast Gateway project
- **Move forward with analysis related to the City's water and sewer surcharge.**
- Review part-time pay classifications and rates
- Issue request for proposals for banking services

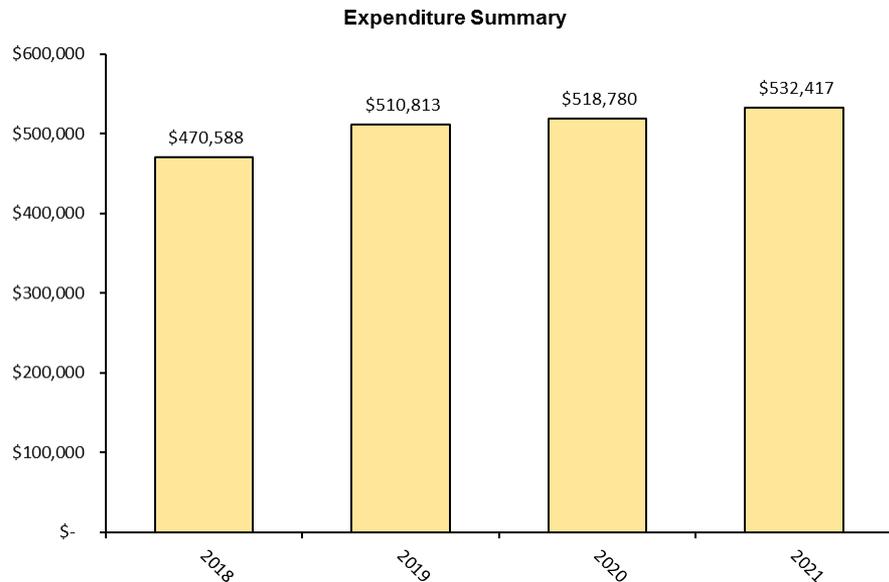


Law: 2020 Budget Changes

No notable changes

Law: Expenditure Summary

Category	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ 183,799	\$ 189,273	\$ 194,911	\$ 200,718
Additional Personal Services	\$ 89,048	\$ 105,790	\$ 110,419	\$ 116,150
Supplies & Materials	\$ 320	\$ 600	\$ 400	\$ 450
Capital Equipment	\$ -	\$ 800	\$ 400	\$ 400
Contractual Services	\$ 197,420	\$ 214,350	\$ 212,650	\$ 214,700
Total	\$ 470,588	\$ 510,813	\$ 518,780	\$ 532,417





Law: 2020 Budget Goals

- **Northeast Gateway project – Provide legal support for the project, including in the areas of remaining right of way acquisitions and municipal boundary changes.**
- **Economic Development Opportunities – Provide legal assistance with the redevelopment of the former Anthem building and other potential development sites.**
- **Codified Ordinances – Review and update the Code as appropriate.**



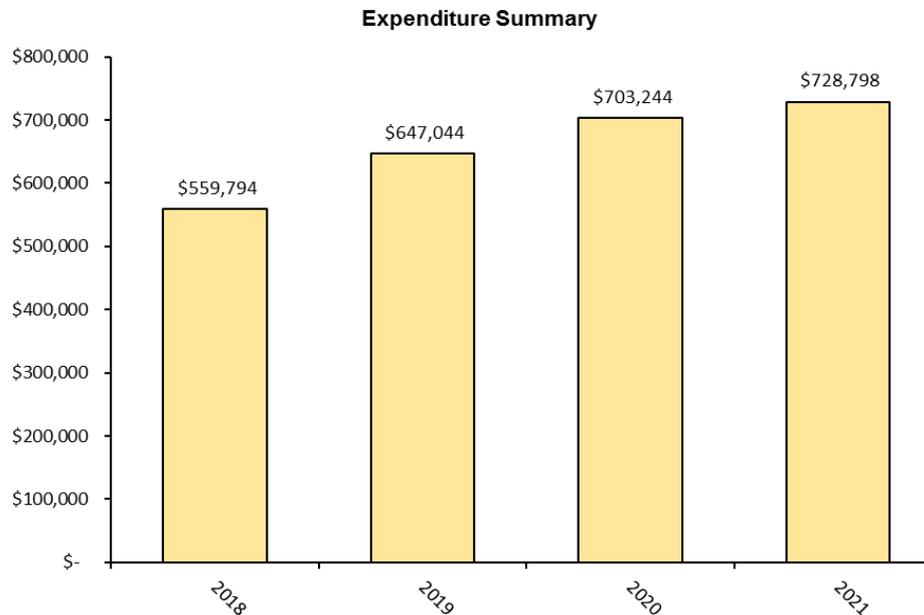
Information Technology: 2020 Budget Changes

- Added \$33,505 to Computer Maintenance.
 - \$11,505 of this amount is in order to maintain social media public records, configure and maintain traffic signals and provide network security for servers, storage and end-user computing.
 - The remainder amount, \$22,000 is in order to provide disaster recovery services which will allow the IT department to restore critical services more quickly.



Information Technology: Expenditure Summary

Category	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ 307,018	\$ 340,190	\$ 355,102	\$ 371,971
Additional Personal Services	\$ 137,945	\$ 165,620	\$ 173,603	\$ 183,271
Supplies & Materials	\$ 1,319	\$ 2,750	\$ 2,750	\$ 2,750
Capital Equipment	\$ 5,362	\$ 9,000	\$ 9,000	\$ 9,000
Contractual Services	\$ 108,150	\$ 129,484	\$ 162,789	\$ 161,806
Total	\$ 559,794	\$ 647,044	\$ 703,244	\$ 728,798





Information Technology: 2020 Budget Goals

- Continue to improve the process maturity and capability of the security program with the following emphases:
 - On-going staff awareness and engagement program
 - Incident management and disaster recovery
 - Threat, vulnerability and risk assessment.
- Implement disaster recovery for critical IT services.



Information Technology: 2020 Budget Goals

- **Employer Attraction and Retention.**
 - **Develop business models, partnership models, and implementation strategies for the use of fiber and complementary services as a tool for attracting and retaining new employers.**
- **Systems – Improve systems used by other departments to deliver city services.**
 - Coordinate implementation of Telestaff, a scheduling tool used by Police and Fire
 - Analyze, plan and coordinate implementation of technology for Northwest Regional Emergency Communications Center transition and Police Department Records Management System replacement.
 - Coordinate implementation of Permitting system.
 - Continue to deploy new Office 365 services to improve productivity.
 - Improve adoption of document management system.



Police: 2020 Budget Changes

- Added \$3,600 to Database Systems for LEADS (Law Enforcement Automated Data System) which is operated by the State of Ohio.
 - The amount increase is to fully utilize 12 months of service access. The 2019 budget amount did not fully fund the use of this service and is being increased to make up for the short-fall.
- 6 months of funding for two (2) additional administration support positions.



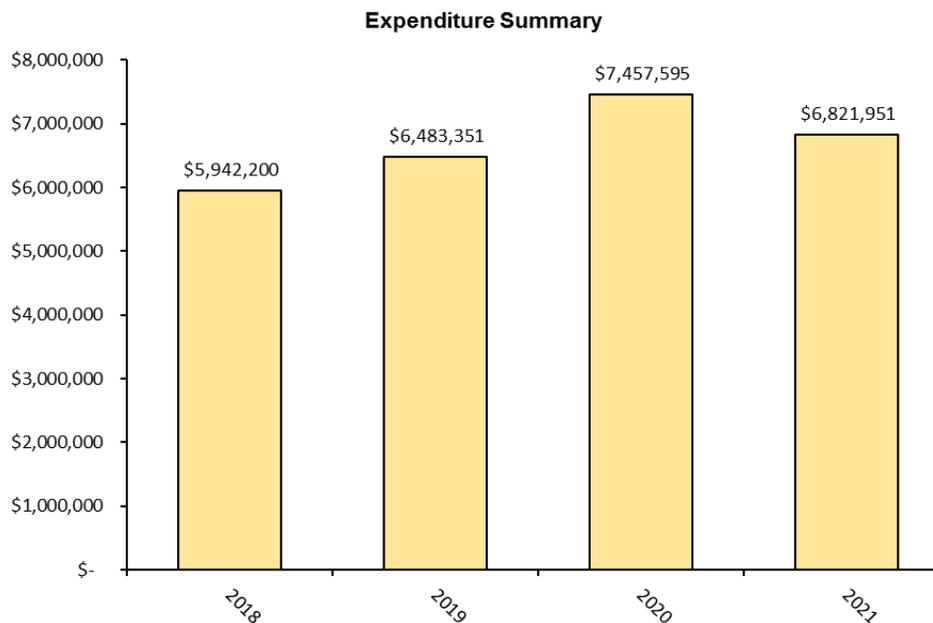
Police: 2020 Budget Changes

- Moved Police Pension fund transfer into the Police department budget to more accurately reflect the expense in the police department.



Police: Expenditure Summary (General Fund)

Category	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ 4,157,131	\$ 4,405,094	\$ 4,718,832	\$ 4,180,468
Additional Personal Services	\$ 1,446,989	\$ 1,640,977	\$ 2,298,583	\$ 2,201,302
Supplies & Materials	\$ 37,977	\$ 34,000	\$ 14,500	\$ 14,500
Capital Equipment	\$ 1,666	\$ 3,700	\$ 3,700	\$ 3,700
Contractual Services	\$ 298,437	\$ 399,580	\$ 421,980	\$ 421,980
Total	\$ 5,942,200	\$ 6,483,351	\$ 7,457,595	\$ 6,821,951





Police: Expenditure Summary (Pension Fund)

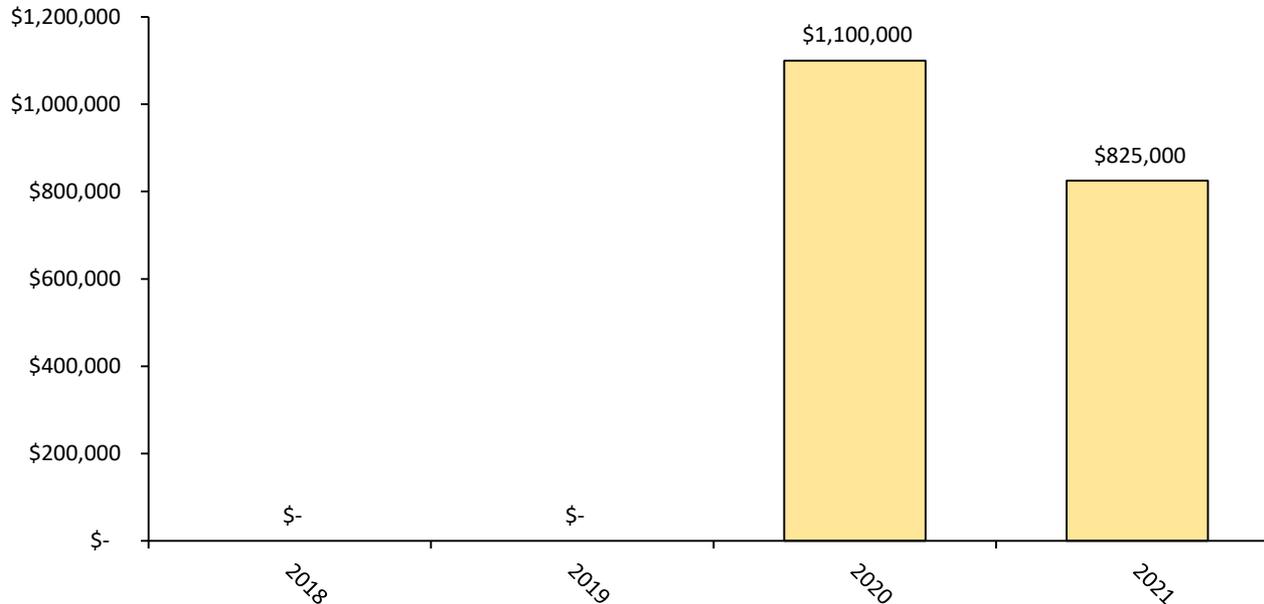
Account Number	Description	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
FUND 212					
DEPT. 1212 - Police Pension					
512201	Employer Pension	\$ 618,179	\$ 680,000	\$ 713,000	\$ 746,000
	Total Personal Services	\$ 618,179	\$ 680,000	\$ 713,000	\$ 746,000
Total Dept. 1212 - Police Pension		\$ 618,179	\$ 680,000	\$ 713,000	\$ 746,000



911 Call Answering & Dispatch Service

Category	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ -	\$ -	\$ -	\$ -
Additional Personal Services	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	\$ -	\$ -	\$ -	\$ -
Capital Equipment	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ 1,100,000	\$ 825,000
Total	\$ -	\$ -	\$ 1,100,000	\$ 825,000

Expenditure Summary





911 Call Answering & Dispatch Service

- 2020 Northwest Regional Emergency Call Center: \$921,485
- Workstations: \$255,000
- Mobile Data Terminal Software: \$24,000
- Computer Aided Dispatch Resource Monitor: \$6,000
- IP Connectivity: \$3,000
- **2020 TOTAL: \$1,209,485**
 - Will need to increase budget by \$107,000 with final budget document



Police: 2020 Budget Goals

- Complete implementation and release of Lexipol Policy Management System and commence issuing Daily Training Bulletins.
- Manage the consolidation and transition of the communication center to Northwest Regional Emergency Communications Center (NRECC).
- Manage the planned building renovations and HVAC remediation and replacement.

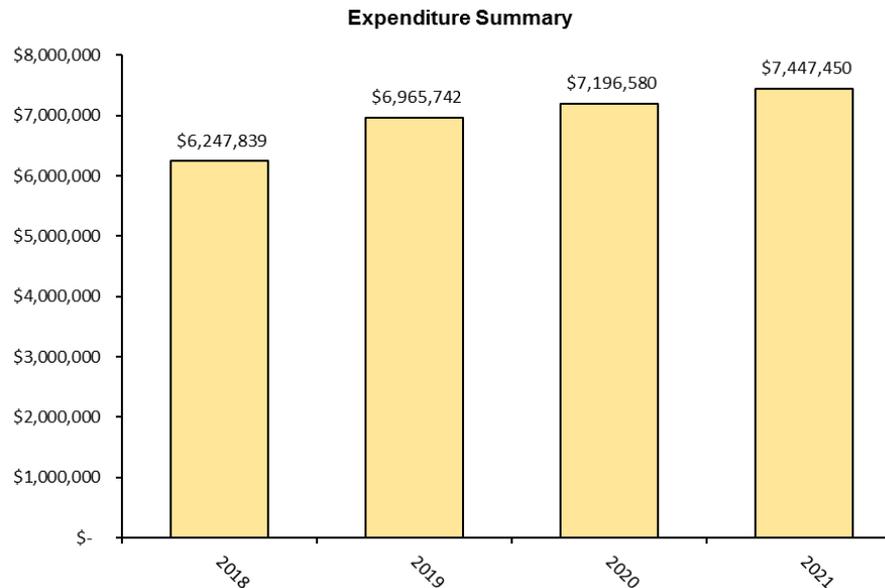


Fire & EMS: 2020 Budget Changes

No notable changes

Fire & EMS: Expenditure Summary

Category	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ 3,777,145	\$ 4,141,678	\$ 4,305,661	\$ 4,449,461
Additional Personal Services	\$ 1,994,381	\$ 2,204,735	\$ 2,329,285	\$ 2,436,354
Supplies & Materials	\$ 113,639	\$ 144,000	\$ 141,450	\$ 141,450
Capital Equipment	\$ 14,453	\$ 55,700	\$ 55,500	\$ 55,500
Contractual Services	\$ 348,222	\$ 419,629	\$ 364,685	\$ 364,685
Total	\$ 6,247,839	\$ 6,965,742	\$ 7,196,580	\$ 7,447,450





Fire & EMS: 2020 Budget Goals

- Transition to Northwest Regional Emergency Communications Center (NRECC) for 911 call answering & dispatching.
- Implement staff development programs to ensure operational readiness and succession planning.
- Explore emergency medical and fire reporting software options and find the best solution for the future.
- Establish training and procedures for enhanced training in low-frequency, high-hazard specific emergency response types.



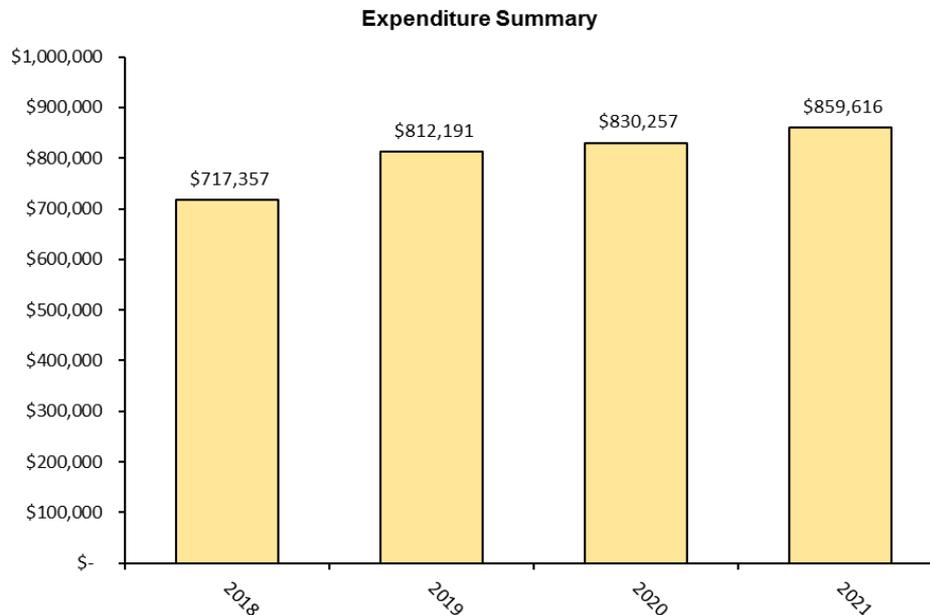
Planning & Building: 2020 Budget Changes

No notable changes



Planning & Building: Expenditure Summary

Category	Actual 2018	Approved 2019	Budget 2020	Forecast 2021
Personal Services	\$ 401,866	\$ 447,016	\$ 464,674	\$ 483,195
Additional Personal Services	\$ 193,253	\$ 209,362	\$ 208,863	\$ 220,201
Supplies & Materials	\$ 1,998	\$ 2,500	\$ 2,700	\$ 2,700
Capital Equipment	\$ 1,400	\$ 3,000	\$ 3,000	\$ 2,500
Contractual Services	\$ 118,840	\$ 150,313	\$ 151,020	\$ 151,020
Total	\$ 717,357	\$ 812,191	\$ 830,257	\$ 859,616





Planning & Building: 2020 Budget Goals

- Anthem Site – Continue to work with the new owners of the property to help in the redevelopment of the existing building and site.
- Wilson Bridge Road Corridor – Further implement the Wilson Bridge Corridor Zoning to assist in the redevelopment of the corridor.
- Implement streetscape and wayfinding recommendations outlined in the Wilson Bridge Corridor Enhancement Plan.
- Worthington Gateway (Holiday Inn) – Continue to work with the property owner on maintenance of the site until construction can start, and then continue to monitor the site throughout construction.



Planning & Building: 2020 Budget Goals

- Implement the new Planning & Building and Service & Engineering Departments Work Management Software.
- Wayfinding Project - Citywide and Downtown Worthington – Working with Guide Studio to implement wayfinding, which uses local landmarks, signage, pathways and environmental elements to help orient residents and visitors to the City of Worthington. The system will accentuate the Wilson Bridge Road Corridor and downtown’s identity, as well as improve movement for pedestrians, cyclists and motorists throughout the City. Focusing on the remaining park signs as part of the next phase.
- Boundless (Harding Site) – Work with the property owners on their plans to redevelop the site while preserving wooded areas and steep ravines and providing bike and pedestrian accommodations throughout the site as it redevelops.



Other Accounts:

Dept. 1080 – Legal Advertising

Dept. 1090 – County Auditor Deductions

Dept. 1100 – Board of Health

Dept. 1110 – Transfers – Reduced due to increase in Gas Tax

Dept. 1120 – Refuse Services – Contract expires 2021

Dept. 1140 – Special Groups – Increased 3%



Other Accounts:

Dept. 1150 – Contingency

Dept. 1170 – Lodging Tax – reduced to \$0 – payment will be made from Convention & Visitors Bureau Fund. Currently budgeted at \$8,600 (\$111,742 available as of 10/30).

Dept. 1180 – Cultural Arts Center

Dept. 1190 – Kilbourne Memorial Library Building

Dept. 7010 – Dispatching Services – New – To account for NRECC contract



Other Accounts:

Dept. 1414 – Law Enforcement Trust

Dept. 8150 – MMVLT

Dept. 1616 – Enforcement/Education

Dept. 1818 – Court Clerk Computer

Dept. 2020 – FEMA Grant

Dept. 4010 – Special Parks

Dept. 2525 – Accrued Acreage



Other Accounts:

Dept. 5353 – Bicentennial

Dept. 9010 – General Bond Retirement

Dept. 1111- Special Assessment Bond Retirement

Dept. 3333 – O.B.B.S.

Dept. 9020 – TIF/CRA/PACE Funds



Next Council Meeting

- November 12th presentation covers:
 - Parks & Recreation
 - Service & Engineering
 - Community Groups