



John R. Kasich, Governor
Mary Taylor, Lt. Governor
Craig W. Butler, Director

January 20, 2016

Dear Building Department Manager,

We are requesting your assistance in raising awareness of Ohio EPA's rules that require checking and potentially abating buildings and structures for asbestos prior to demolition or renovation. We find that many contractors are not aware of these requirements.

As an authority that issues local permits and/or permissions for demolition activities, you have a unique ability to assist us in informing your customers of these requirements through your local permit application process.

We ask you to add an advisory somewhere on your demolition permit application, instructions, or Webpage to convey this information to applicants. We know of some local building departments that are already doing this as a value-added service in alerting their customers to other requirements that could apply to their project.

Below is an example of suggested language:

Ohio EPA's notification of demolition and renovation form is required for:

- **Every demolition of a facility, regardless of whether asbestos is involved. This includes all structures that will be intentionally burned for fire training purposes.**
- **A renovation when the amount of regulated asbestos-containing material (RACM) stripped, removed, dislodged, cut, drilled, or similarly disturbed exceeds 260 linear feet on pipes or 160 square feet on other facility components or 35 cubic feet off facility components.**
- **Call 800-329-7518 or see epa.ohio.gov/asbestos for more information**

We would be happy to work with you to add this advisory to your permit application information or Webpage. To increase awareness in the industry, we are also distributing the attached flier to licensed contractors and trade organizations.

If you have any questions regarding this letter, please feel free to contact our asbestos coordinator, Frederick Jones, at (614) 644-3591 or via e-mail at frederick.jones@epa.ohio.gov.

I appreciate and thank you for your consideration of our request.

Sincerely,

A handwritten signature in black ink, appearing to read "CWB", with a long horizontal flourish extending to the right.

Craig W. Butler, Director