



Department of Service & Engineering
 380 Highland Avenue, Worthington, OH 43085-2662
 Phone: (614) 431-2425 Fax: (614) 785-1885

http://www.worthington.org

Application #
Permit #
Receipt #

Application for Permit

Drive Approach Sidewalk (both can be selected)

Project Address: _____

Drive Approach The undersigned hereby makes application to construct a drive approach in the public right-of-way in accordance with Section 903 of the Codified Ordinances of Worthington as described below:

- 1) Replace Existing Approach New Approach Change Driveway Width, Material or Other
Specify: _____
- 2) Curb removal: _____ ft of curb will be removed and replaced, ROW Permit # _____
- 3) Proposed driveway width: _____ ft
- 4) Material: Concrete Asphalt

Special Approvals		
Ordinance No.	B.Z.A. Case No.	A.D.P.
Effective Date	Approval Date	Approval Date

Sidewalk The undersigned hereby makes application for a permit to construct a sidewalk in the public right-of-way in accordance with Section 905 of the Codified Ordinances of Worthington as described below:

- 1) Replace Existing Sidewalk New Sidewalk Change Sidewalk Location or Material
Specify: _____
- 2) Proposed walk width _____ ft (variance required for widths other than 4 ft)
Distance from back of curb to street side of sidewalk _____ ft (min 5 ft)
- 3) Material: Concrete Brick (sand bed) Brick (concrete bed)
- 4) Proposed walk length: _____ ft of standard walk and _____ ft of walk across driveway (min 6" thick)

Special Approvals	
Ordinance No.	
Effective Date	

Owner:

Contractor: (if owner, write "Owner" or leave blank)

_____ name
 _____ address
 _____ city, state, zip code
 _____ Phone/fax

_____ name
 _____ address
 _____ city, state, zip code
 _____ Phone/fax

Required Inspections:

- 1) Rough: The final grading and any forms must be inspected and approved before any concrete is placed. The correct expansion material must be on site in sufficient quantity.
- 2) Final: A final inspection shall be scheduled upon completion including removal of forms, completion of backfill, and seeding/sodding.

The owner of this property and the undersigned do hereby covenant and agree to comply with all of the laws of the State of Ohio and the Codified Ordinances of Worthington, Ohio, pertaining to drive approaches and sidewalks within the public right of way and certify that the information and statements given on this application true and correct.

_____ signature of applicant _____ printed name _____ phone _____ date

Fees:

Sidewalk: **No Fee (No Bond)**
 Approach: **\$5.00 (\$100.00 Bond required)**

 Director of Service & Engineering date

INSTRUCTIONS FOR FILING

Please refer to Chapters 903 and 905 of the Codified Ordinances of the City of Worthington, Ohio for all requirements. Copies of the Codified Ordinances are available for public examination at the Office of the City Clerk, 6550 N. High St. and on the Internet at: <http://www.worthington.org>

Application Form

Project information

- Select the type of permit or permits being applied for.
- Project address including number and street.
- Indicate if the work is replacing an existing drive approach or sidewalk, if is a new drive approach or sidewalk, or if an existing approach or sidewalk is being changed.
- Removal of curbing requires a separate Right of Way permit issued by the Department of Public Service. Enter the Right of Way permit number (3 digits) or the application number (8 digits).
- Indicate the material to be used.
- City staff will enter the information for any special approvals secured for this application.

Owner and contractor information

- Name, address and phone number of all parties associated with the project. If the contractor is the owner, write Owner or leave blank.