Law Department

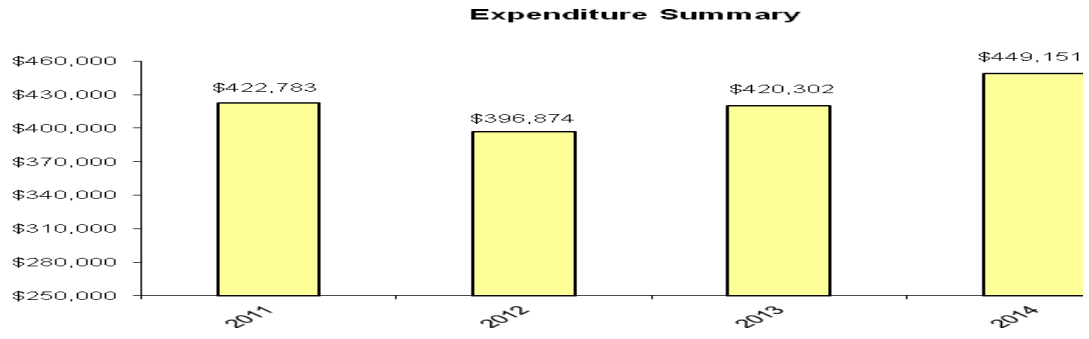
Department Description/Purpose:

The purpose of the Law Department is to advise the City on all matters pertaining to law, and serves as counselor to the City Council and City Manager on a wide variety of issues. The Director prepares or reviews documents pertaining to real property issues, including the acquisition or lease of real estate as well as easements and other property rights. The Director also prepares, or causes to be prepared, ordinances, resolutions and contracts to be made or entered into by the City, and approves the form of such instruments. The Director prosecutes, with the assistance of the Worthington Prosecutor, violators of ordinances of the City and represents, or directs the performance of outside counsel in, all legal actions taken by or filed against the City.

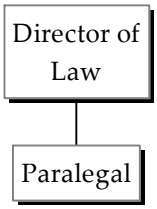
The Director of Law provides opinions on any legal question or issue affecting the City government as submitted by City Council or the City Manager. The Director of Law also performs, or monitors the performance of, legal services related to public improvements and the issuance of notes and bonds in payment thereof. The Director is involved in the activities of the City in furtherance of economic development programs and initiatives. The Director attends meetings of the Worthington Community Improvement Corporation and provides legal services in connection therewith.

Law Department

Category	Actual 2011	Original 2012	Budget 2013	Forecast 2014
Personal Services	$ 164,377	$ 170,065	$ 170,002	$ 173,378
Additional Personal Services	29,069	30,809	33,300	33,773
Supplies and Materials	851	1,000	1,000	1,000
Capital Equipment	-	-	-	-
Contractual Services	228,486	195,000	216,000	241,000
Total	**$ 422,783**	**$ 396,874**	**$ 420,302**	**$ 449,151**



Staffing Summary:



Key Accomplishments for FY 2012:

- Provided consultation to the City Administrative Staff on collective bargaining issues and participation in labor negotiations with the Fraternal Order of Police – Ohio Labor Council.
- Continued to support efforts of the Community Improvement Corporation in its development of property on the Village Green.
- Participated in development activities, particularly those associated with the proposed redevelopment of the United Methodist Children's Home property.
- Executed an annual Work Plan for the 2012 Fiscal Year including assisting City Officials who seek out the advice and consultation of the Department of Law.

Key Objectives & Goals for FY 2013:

- Continue to provide consultative services to the City Manager, City Council and other City Officials.
- Preparing and executing a Fiscal Year 2013 Work Plan.
- Complete transition following the retirement of the long-time City's Law Director.

Management Discussion/Major Budget Changes:

Additional expenses related to legal services have been budgeted to more accurately reflect the City's level of expenditures in this area in recent years.

CITY OF WORTHINGTON, OHIO
BUDGETARY REPORTING, 2011-2014

Account Number	Description	2011 Actual	2012 Original	2013 Budget	2014 Forecast
DEPT. 1060 - Law					
511002	Law Director (1)	$ 113,625	$ 115,898	$ 116,000	$ 118,320
511093	Paralegal (1)	50,752	51,767	52,802	53,858
511152	Annual Service Credit	-	2,400	1,200	1,200
	Total Personal Services	**$ 164,377**	**$ 170,065**	**$ 170,002**	**$ 173,378**
512200	P.E.R.S.	$ 22,830	$ 23,809	$ 23,800	$ 24,273
512213	Conference Expense	825	2,000	2,000	2,000
512214	Dues & Subscriptions	5,414	5,000	7,500	7,500
	Total Add'l Personal Services	**$ 29,069**	**$ 30,809**	**$ 33,300**	**$ 33,773**
521000	Office Supplies	$ 851	$ 1,000	$ 1,000	$ 1,000
	Total Supplies and Materials	**$ 851**	**$ 1,000**	**$ 1,000**	**$ 1,000**
533003	Office Equipment	$ -	$ -	$ -	$ -
533004	Computer Equipment	-	-	-	-
	Total Capital Equipment	**$ -**	**$ -**	**$ -**	**$ -**
540500	Equipment Maintenance	$ 839	$ 5,000	$ 1,000	$ 1,000
540519	Director of Law	-	-	-	-
540520	Court Prosecutor	27,970	45,000	45,000	45,000
540521	Columbus Prosecutor	30,588	45,000	45,000	45,000
540522	Legal Services	169,089	100,000	125,000	150,000
540570	Consultants	-	-	-	-
	Total Contractual Services	**$ 228,486**	**$ 195,000**	**$ 216,000**	**$ 241,000**
	Total Dept. 1060 - Law	**$ 422,783**	**$ 396,874**	**$ 420,302**	**$ 449,151**