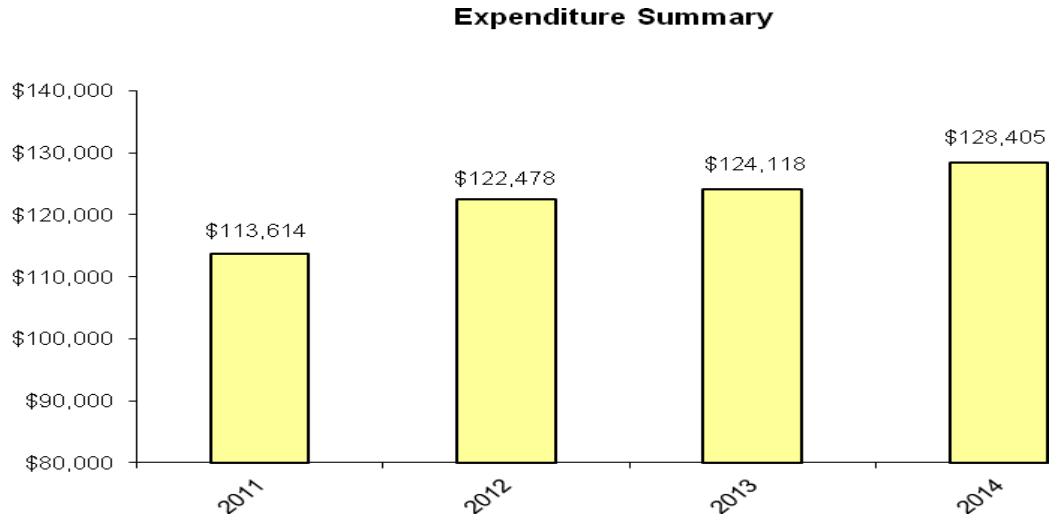
Mayor & Mayor's Court Department

Department Description/Purpose:

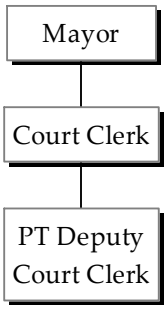
The Worthington Mayor's Court adjudicates misdemeanor cases for violation of city ordinances that are filed by the Worthington Police Department. This consists of both traffic and criminal violations. The Court is responsible to timely and accurately process all filings, pleadings and motions. The Court is presided over by the Mayor, or the Vice-Mayor in the Mayor's absence. The Mayor and Vice-Mayor attend annual training sessions presented by the Ohio Municipal League as required by O.R.C. The Clerk of Court's office has the responsibility of being the record keeper for the court as well as processing and distributing all fines, costs and fees collected. The Court registers annually with the Ohio Supreme Court and files quarterly case management reports.

Mayor and Mayor's Court Department

Category	Actual 2011	Original 2012	Budget 2013	Forecast 2014
Personal Services	$ 82,936	$ 85,266	$ 88,722	$ 90,158
Additional Personal Services	12,148	13,612	13,796	14,647
Supplies and Materials	-	-	-	-
Capital Equipment	-	-	-	-
Contractual Services	18,530	23,600	21,600	23,600
Total	**$ 113,614**	**$ 122,478**	**$ 124,118**	**$ 128,405**



Staffing Summary:



Key Accomplishments for FY 2012:

- The case volume handled by the Court through September 2012 was approximately 6% higher than in 2011, which is 5% lower than the case volume handled in 2010.
- Collections by the Court through August 2012 were 15% higher than in 2011 and 11% higher than in 2010.
- Policies were revised to allow more traffic offenses to be paid without requiring a court appearance; and to allow one continuance to be granted for more time on the ticket.

Key Objectives & Goals for FY 2013:

- Monitor changes in court software products with interest in implementing new case management software.
- Continue evaluation of all Mayor's court functions and services.

Management Discussion/Major Budget Changes:

The City of Worthington pays Municipal Court for the actual portion of the Court's time dedicated to Worthington cases or the amount Municipal Court collects from Worthington cases, whichever is less. Typically, this payment has been the amount the Court collects. Since the Court has been collecting less from fines and charges, Worthington's Mayor's Court has been billed lower amounts. The budget reflects this trend.

CITY OF WORTHINGTON, OHIO
BUDGETARY REPORTING, 2011-2014

Account Number	Description	2011 Actual	2012 Original	2013 Budget	2014 Forecast
DEPT. 1020 - Mayor & Mayor's Court					
511008	Mayor	$ 7,500	$ 7,500	$ 7,500	$ 7,500
511009	Court Clerk (1)	51,732	52,766	53,822	54,898
511010	Deputy Clerk	19,818	20,000	21,200	21,560
511151	Overtime	3,886	5,000	5,000	5,000
511152	Annual Service Credit	-	-	1,200	1,200
	Total Personal Services	**$ 82,936**	**$ 85,266**	**$ 88,722**	**$ 90,158**
512200	P.E.R.S.	$ 11,463	$ 11,937	$ 12,421	$ 12,622
512213	Conference Expense	300	1,150	850	1,500
512214	Dues & Subscriptions	385	525	525	525
	Total Add'l Personal Services	**$ 12,148**	**$ 13,612**	**$ 13,796**	**$ 14,647**
540500	Equipment Maintenance	$ 169	$ 200	$ 200	$ 200
540501	Printed Forms	-	200	200	2,200
540503	Witness Fees/Jail Keep	18,361	23,200	21,200	21,200
	Total Contractual Services	**$ 18,530**	**$ 23,600**	**$ 21,600**	**$ 23,600**
Total Dept. 1020 - Mayor & Mayor's Court		**$ 113,614**	**$ 122,478**	**$ 124,118**	**$ 128,406**