

MINUTES OF THE REGULAR MEETING
WORTHINGTON ARCHITECTURAL REVIEW BOARD
WORTHINGTON MUNICIPAL PLANNING COMMISSION

July 14, 2011

The regular meeting of the Worthington Architectural Review Board and the Worthington Municipal Planning Commission was called to order at 7:30 p.m. with the following members present: Richard Hunter, Chair, James Sauer, Vice-Chair; Kathy Holcombe, Secretary; Chris Hermann; Mikel Coulter, and Amy Lloyd. Jo Rodgers was absent. Also present were Lynda Bitar, Development Coordinator and Clerk of the Municipal Planning Commission; Scott Myers, Worthington City Council Representative for the Municipal Planning Commission and Melissa Cohan, Paralegal.

A. Call to Order – 7:30 p.m.

1. Roll Call
2. Pledge of Allegiance
3. Approval of minutes of the meeting of June 23, 2011.

Mr. Coulter moved to approve the minutes and Mrs. Holcombe seconded the motion. All members voted “aye”. Mr. Hunter said they have been approved.

4. Affirmation/swearing in of witnesses.

B. Architectural Review Board

1. New

- a. New Roof and Weathervane – **28 W. Dublin-Granville Rd.** (Christine LaHue)
AR 48-11

Discussion:

Mrs. Bitar reviewed the facts from the application. The applicant brought the weathervane and samples of the shingles to share with the Board members. Mr. Hunter asked if the applicant was present. Mrs. Christine LaHue approached the microphone and stated that she lives at 28 W. Dublin-Granville Rd., Worthington, Ohio. Mrs. LaHue passed the samples she brought in and showed the Board members the grasshopper weathervane she will be installing. Mr. Hunter asked where the weathervane will be located and Mrs. LaHue replied between the two chimneys. Mr. Hunter asked if there was anyone else if they would like to speaker either for or against this application and no one came forward.

Findings of fact:

1. The applicant would like to replace the existing roof shingles with an asphalt shingle in a slate pattern. The color will be "Fieldstone".
2. A weathervane is proposed for the roof.
3. The shutters will be painted black.

Conclusion:

1. The proposed changes are appropriate for this house.

Mr. Sauer moved:

THAT THE REQUEST BY CHRISTINE LAHUE FOR A CERTIFICATE OF APPROPRIATENESS TO INSTALL A NEW ROOF AND WEATHERVANE AT 28 W. DUBLIN-GRANVILLE RD. AS PER CASE NO. AR 48-11, DRAWINGS NO. AR 48-11, DATED JUNE 23, 2011, BE APPROVED BASED ON THE FINDINGS OF FACT AND CONCLUSIONS IN THE STAFF MEMO AND PRESENTED AT THE MEETING

Mr. Hermann seconded the motion. Mrs. Bitar called the roll. Mr. Hunter, aye; Mr. Sauer, aye; Mrs. Holcombe, aye; Mr. Hermann, aye; Mr. Coulter, aye; Mrs. Lloyd, aye;. Mr. Hunter said it has been approved.

- b. Fencing - **551 Oxford St.** (Slate Ribic & Katrina Tansky) **AR 49-11**

Discussion:

Mrs. Bitar reviewed the facts from the application. Mr. Hunter asked if the applicant was present. Mr. Slate Ribic approached the microphone and stated that he lives at 551 Oxford St., Worthington, Ohio. Mr. Hermann said the fence has openings between pickets a bit narrower than what they normally approve. Mr. Ribic said that since the neighbor's fence was already approved he was just trying to match their fence. Mr. Hunter asked if there was anyone else present that wanted to speak either for or against this application and no one came forward.

Findings of fact:

1. As the adjacent neighbors were having fencing replaced, the applicants asked the contractor to extend the fence to the rear corners of the garage on their property.

2. The style matches the existing fencing on the neighbors' properties, which is a 4' high open style wood picket fence.

Conclusion:

1. The fencing is appropriate.

Mr. Sauer moved:

THAT THE REQUEST BY SLATE RIBIC & KATRINA TANSKY FOR A CERTIFICATE OF APPROPRIATENESS TO RETAIN FENCING AT 551 OXFORD ST. AS PER CASE NO. AR 49-11, DRAWINGS NO. AR 49-11, DATED JUNE 28, 2011, BE APPROVED BASED ON THE FINDINGS OF FACT AND CONCLUSIONS IN THE STAFF MEMO AND PRESENTED AT THE MEETING.

Mrs. Lloyd seconded the motion. Mrs. Bitar called the roll. Mr. Hunter, aye; Mr. Sauer, aye; Mrs. Holcombe, aye; Mr. Hermann, aye; Mr. Coulter, aye; Mrs. Lloyd, aye;. Mr. Hunter said it has been approved.

- c. Revolving Door & Canopy – **6750 N. High St.** (Thomas Door Controls, Inc.) **AR 50-11**

Discussion:

Mrs. Bitar reviewed the facts from the application and mentioned the door does not seem to be used now. Mr. Hunter asked if the applicant was present. A representative for Thomas Door Controls approached the microphone and said the company plans for the revolving door to be a main employee entrance. Mr. Hunter asked if there was anyone present that wanted to speak either for or against this application and no one came forward.

Findings of fact:

1. This proposal involves a rear employee entrance to the Anthem building.
2. The addition of a revolving door is proposed for security and climate control efficiency purposes. The door will be adjacent to an existing door and will extend 5'8" from the wall of the building.
3. A 10' x 12' canopy is proposed to cover the entry area. The canopy will have a dark brown standing seam metal roof, and be supported by steel columns to match the roof.

Conclusion:

1. The proposed changes will blend in with the existing building.

Mrs. Holcombe moved:

THAT THE REQUEST BY THOMAS DOOR CONTROLS, INC. FOR A CERTIFICATE OF APPROPRIATENESS TO INSTALL A REVOLVING DOOR & CANOPY AT 6750 N. HIGH ST. AS PER CASE NO. AR 50-11, DRAWINGS NO. AR 50-11, DATED JUNE 30, 2011, BE APPROVED BASED ON THE FINDINGS OF FACT AND CONCLUSIONS IN THE STAFF MEMO AND PRESENTED AT THE MEETING.

Mr. Coulter seconded the motion. Mrs. Bitar called the roll. Mr. Hunter, aye; Mr. Sauer, aye; Mrs. Holcombe, aye; Mr. Hermann, aye; Mr. Coulter, aye; Mrs. Lloyd, aye;. Mr. Hunter said it has been approved.

d. Dormer Addition – **1 Kenyon Brook Dr.** (Erik Maxwell/Simmons) **AR 51-11**

Discussion:

Mrs. Bitar reviewed the facts from the application and said there is a lot of vegetation in the area and the dormer will not be easily seen. Mr. Hunter asked if the applicant was present. Mr. Eric Maxwell approached the microphone and stated that he lives at 3800 Peak Ridge Dr., Gahanna, Ohio. Mr. Maxwell said that a carriage style garage door is also proposed. Mr. Hunter asked if there was anyone present that wanted to speak either for or against this application and no one came forward.

Findings of fact:

1. In order to improve the usability of some interior living space above the attached garage, the homeowners would like to add a dormer to the rear of the garage roof.
2. The shed style dormer will include siding, windows, and a gutter and downspout to match the existing house. The roof will be membrane.
3. A carriage style garage door is also proposed.

Conclusion:

1. The proposed addition and garage door are appropriate for this house.

Mrs. Lloyd moved:

THAT THE REQUEST BY ERIK MAXWELL FOR A CERTIFICATE OF APPROPRIATENESS TO CONSTRUCT A DORMER AT 1 KENYON BROOK DR. AS PER CASE NO. AR 51-11, DRAWINGS NO. AR 51-11, DATED JUNE 30, 2011, BE APPROVED BASED ON THE FINDINGS OF FACT AND CONCLUSIONS IN

THE STAFF MEMO AND PRESENTED AT THE MEETING.

Mr. Hermann seconded the motion. Mrs. Bitar called the roll. Mr. Hunter, aye; Mr. Sauer, aye; Mrs. Holcombe, aye; Mr. Hermann, aye; Mr. Coulter, aye; Mrs. Lloyd, aye;. Mr. Hunter said it has been approved.

e. New Sign Faces – **5485 N. High St.** (Sign-A-Rama Worthington/Stephens) **AR 52-11**

Discussion:

Mrs. Bitar reviewed the facts from the application and said the vegetation also needs to be trimmed back. Mr. Hunter asked if the applicant was present. Mr. Dave Mayer of Sign-a-rama approached the microphone and stated his address is 7282 Innisfree Lane, Dublin, Ohio. Mr. Mayer said only the name and the logo will be illuminated. Mr. Myers asked if that type of sign has been successful in the past because the white light on a brushed aluminum face may be difficult to read. Mr. Mayer said yes. Mr. Hunter asked if there was anyone present that wanted to speak either for or against this application and no one came forward.

Findings of fact:

1. New sign faces are proposed for the existing freestanding sign on this property. Also, the cabinet will be repainted medium blue and new vinyl numbers will be applied to the base.
2. The proposed faces are brushed aluminum colored vinyl, with lettering saying “switchbox inc.” and a cube shaped logo in white. The sign will be routed to allow light to shine only through the lettering and a logo at night.

Conclusion:

1. The proposed sign faces are appropriate.

Mr. Coulter moved:

THAT THE REQUEST BY SIGN-A-RAMA WORTHINGTON FOR A CERTIFICATE OF APPROPRIATENESS TO REPLACE THE SIGN FACES AT 5485 N. HIGH ST. AS PER CASE NO. AR 52-11, DRAWINGS NO. AR 52-11, DATED JULY 1, 2011, BE APPROVED BASED ON THE FINDINGS OF FACT AND CONCLUSIONS IN THE STAFF MEMO AND PRESENTED AT THE MEETING, AND WITH THE FOLLOWING CONDITIONS:

- CABINET BE PAINTED NAVY BLUE;
- SIZE OF THE ADDRESS WILL THE SAME AS SHOWN OR LARGER;
- THE LANDSCAPING IS TO BE CLEANED UP AND REFLECTIVE OF THE ORIGINAL APPROVAL

- THE PLANTING BOX BE MAINTAINED.

Mrs. Holcombe seconded the motion. Mrs. Bitar called the roll. Mr. Hunter, aye; Mr. Sauer, aye; Mrs. Holcombe, aye; Mr. Hermann, aye; Mr. Coulter, aye; Mrs. Lloyd, aye;. Mr. Hunter said it has been approved.

- f. Door Alterations & Skylight – **849 Oxford St.** (Terry Boling/McGarry) **AR 53-11**
(Amendment to AR 84-10)

Discussion:

Mrs. Bitar reviewed the facts from the application. The applicant would like to install an electric operable skylight, and place a door where a window was proposed. The area to be amended is in the courtyard area, and not overly visible. Mr. Hunter asked if the applicant was present. Mr. Terry Boling approached the microphone and stated that he lives at 695 Reynard Avenue, Cincinnati, Ohio. Mr. Boling said the skylight will be hidden. Mr. Sauer said he did not have a problem with the skylight as long as it was hidden. Mr. Hunter asked if there was anyone that wanted to speak either for or against this application and no one came forward.

Findings of fact:

1. A couple of changes to the previous approval are proposed for this house.
2. A door that was shown on the south side of the house next to the chimney is no longer proposed for that location. A door is now proposed on the west side of the existing house in the courtyard area between the house and addition.
3. A skylight is proposed for the east side of the roof on the addition. From the information, it seems the skylight will extend about 5-6” above the existing roof. The skylight proposed is operable.
4. The recommendation in the design guidelines is for skylights to be on the rear elevation

Conclusions:

1. The door changes are appropriate.
2. The proposed skylight, being on the structure to the rear of the main house, is acceptable.

Mrs. Holcombe moved:

**THAT THE REQUEST BY TERRY BOLING FOR APPROVAL TO AMEND
CERTIFICATE OF APPROPRIATENESS #AR 84-10 BY MAKING CHANGES TO
DOORS AND ADDING A SKYLIGHT AT 849 OXFORD ST. AS PER CASE NO. AR
53-11, DRAWINGS NO. AR 53-11, DATED JULY 1, 2011, BE APPROVED BASED**

ON THE FINDINGS OF FACT AND CONCLUSIONS IN THE STAFF MEMO AND PRESENTED AT THE MEETING.

Mr. Sauer seconded the motion. Mrs. Bitar called the roll. Mr. Hunter, aye; Mr. Sauer, aye; Mrs. Holcombe, aye; Mr. Hermann, aye; Mr. Coulter, aye; Mrs. Lloyd, aye;. Mr. Hunter said it has been approved.

- g. Scoreboard Amendment – **300 W. Dublin-Granville Rd.** (Worthington City Schools)
AR 55-11 (Amendment to AR 33-11)

Discussion:

Mrs. Bitar said the applicant has asked for permission to table this matter. Mr. Coulter moved to table the application. Mr. Sauer seconded the motion. Mrs. Bitar called the roll. Mr. Hunter, aye; Mr. Sauer, aye; Mrs. Holcombe, aye; Mr. Hermann, aye; Mr. Coulter, aye; Mrs. Lloyd, aye;. Mr. Hunter said this matter has been tabled.

- h. Dumpster Enclosure & Bicycle Racks – **W. New England Ave. Parking Lot, Various Central Business District Locations & 6550 N. High St.** (City of Worthington)
AR 56-11

Discussion:

Mrs. Bitar reviewed the facts from the application. Mr. Hunter asked if the applicant was present. Mr. Rob Chandler approached the microphone and stated he lives at 3031 Columbus Rd., Centerburg, Ohio, and works for Worthington’s Public Service Department. Mr. Coulter said he did not want to see any of the parking spaces at 752 High St. used for bicycle racks because the parking lot has very few spaces. Mr. Myers suggested putting the bicycle racks on the other side of the building, but Mr. Coulter said that area is more hidden and might be more susceptible to vandalism. The ARB and applicant agreed on a new location near the building.

Mr. Myers said he was glad to see this matter moving forward, especially the racks proposed at the Administration Building, and thanked Sustainable Worthington and Fred Yaeger for help with the project. Mr. Hunter asked if there was anyone present that wanted to speak either for or against this application and Mr. Yaeger came forward and spoke about the collaborative effort.

Findings of fact:

1. A 10’ x 8’ x 6’ high cedar enclosure is proposed for the recycling dumpster in the W. New England Ave. parking lot. A sign indicating that it is for recycling will be included on the gate.
2. Inverted “U” bike racks are proposed in various locations in the Central Business District and at the City Administration Building. A location map is included in the application material. The black metal racks will be spaced approximately 48” apart.

3. Depending on location, the racks will be bolted to existing or proposed concrete, or brick pavers. Sustainable Worthington was involved in the planning process for the location and style of the racks.

Conclusions:

1. The dumpster enclosure is typical of others approved in the Architectural Review District.
2. The proposed bike racks will be more conveniently located and user-friendly than exist now. The style is simple and should easily integrate in the Architectural Review District.

Mrs. Holcombe moved:

THAT THE REQUEST BY THE CITY OF WORTHINGTON FOR A CERTIFICATE OF APPROPRIATENESS TO INSTALL A DUMPSTER ENCLOSURE IN THE W. NEW ENGLAND AVE. PARKING LOT, AND BIKE RACKS AT 6550 N. HIGH ST. AND VARIOUS CENTRAL BUSINESS DISTRICT LOCATIONS AS PER CASE NO. AR 56-11, DRAWINGS NO. AR 56-11, DATED JULY 1, 2011, AND THE BIKE RACKS AT THE 752 N. HIGH BUILDING BE MOVED TO GREEN SPACE NEAR THE BUILDING IN LIEU OF THE PARKING LOT, BE APPROVED BASED ON THE FINDINGS OF FACT AND CONCLUSIONS IN THE STAFF MEMO AND PRESENTED AT THE MEETING.

Mr. Sauer seconded the motion. Mrs. Bitar called the roll. Mr. Hunter, aye; Mr. Sauer, aye; Mrs. Holcombe, aye; Mr. Hermann, aye; Mr. Coulter, aye; Mrs. Lloyd, aye;. Mr. Hunter said it has been approved.

- i. Renovation of Worthington Place – **7227 N. High St.** (M&A Architects) **AR 54-11**

Discussion:

Mrs. Bitar reviewed the facts from the application. Updates to the site plan include a two-way drive, adding parallel parking, landscaping, and new light fixtures on existing poles. Mr. Hunter asked if the applicant was present. Ms. Lori Bongiorno approached the microphone and stated that she lives at 344 E. Dunedin Rd., Columbus, Ohio. Ms. Bongiorno said the new light fixtures use seventy percent less energy. She also said that wood paneling will be used to enhance the service doors, and the frames will be repaired and painted black.

Mr. Myers asked what happened to the wall by the service court and Ms. Bongiorno said that she heard a truck ran into it sometime in the afternoon. She said it has been secured. Ms. Bongiorno said a mural will be placed on the unfinished wall. Mr. Sauer asked if the mural will be considered a temporary sign and need a variance, or will it be considered a decoration. He said he was not sure how to treat that type of sign. Mrs. Bitar said that it would be best to just treat

the mural as a temporary sign. Mr. Coulter asked Ms. Bongiorno what the mural would look like. She said it will be a color graphic image of what the building will look like when it is finished. The mural will also be perforated and bolted down, or attached to scaffolding. Mr. Sauer asked how long the sign would be up, and Ms. Bongiorno said she was not sure. Mr. Sauer asked what was planned for the next phase, and Ms. Bongiorno said that the next drawings will be started in September 2011, and the construction for those drawings will take place after the holidays.

Mr. Hunter asked when the drive between the buildings would be taken care of and Ms. Bongiorno said it should be done by November and the mural will also be up.

Mrs. Bitar said staff would like the freestanding sign design to be coordinated with the Wilson Bridge Road Corridor Study. She felt the maximum area for the signs, and the maximum number of tenants allowed could be discussed. The proposal included twelve tenants per side. Mr. Coulter asked if the top two spots were saved for major anchors, and Mrs. Bitar said yes. Mr. Hunted wanted to confirm the Board was not dealing with styles, materials or colors, and Mrs. Bitar said correct. Mr. Sauer wanted to confirm that all signs in the corridor were not going to be the same, and Mrs. Bitar said correct, the signs will be complimentary but not exactly the same.

Mrs. Bitar suggested a allowance of two years for the proposed temporary signs to be in place. The signs will let the public know the stores will be open during construction. Mr. Sauer said that he did not have a problem with the temporary signs, but he would like to see more lighting to accent the buildings instead of so much light along the drives. He said the illumination by the mall is less than by the road. Mr. Myers asked if the light poles are going to be painted, and Mrs. Bitar said no, the fixtures will match the gray light poles. Mr. Myers also believes the one way drive south is very confusing to incoming traffic. Ms. Bongiorno said traffic will be directed the other way.

Mr. Hermann said he would like to see more bicycle paths, pedestrian walkways and more landscaping. Ms. Bongiorno said those issues will be addressed in the next phase of planning. Mr. Hermann asked if the banner will cover the exposed part of the roof in the northeast corner, and Ms. Bongiorno said that area will be demolished in the next phase because it is becoming an exterior space.

Mr. Hunter asked if there was anyone present that wanted to speak either for or against this application and Mr. Fred Yaeger approached the microphone and stated that he lives at 285 Bryant, Worthington, Ohio. Mr. Yaeger is happy to see the encouragement for pedestrian and bicycle paths. There were no other speakers.

Findings of fact:

1. At the last hearing, several Worthington Place changes gained ARB approval including:
 - a. The Talbot's storefront on the south side of the building.

- b. Demolition of the east side entry feature.
- c. Temporary construction signs for the site.
- d. The concept of a two-way drive between Kroger and the main building.
- e. Full wall banners with murals depicting the proposed building for the unfinished east wall, and the location of future infill storefronts at the south end of the east side.

2. This submittal includes:

- a. More detail about the murals.
- b. Site plan details:
 - Two-way traffic is proposed between the buildings with parallel spaces on the east and angled parking for southbound traffic on the west. The drive-up window shown on the previous plan is no longer included.
 - The lane adjacent to the east entrance of the building will remain one-way southbound and parallel parking will be added on the west side of the drive.
 - The next drive aisle to the east will remain one-way to the north with angled parking on both sides.
 - Minor changes to existing curb across from the main entry
 - Addition of a tree island; alteration of 2 others
- c. New light fixtures on existing poles.
 - Most poles will have a double fixture except across from the entry where there will be singles.
 - An existing pole is shown on the north side of the concrete island that does not seem to still be in place.
 - The existing poles are 35' in height
 - New lamps will be 320 watt metal halide
 - A photometric plan has been provided with average foot candles 2.35
- d. New gates at service areas
 - Existing poles will be repaired or replaced as necessary, but mainly reused and painted black and without the decorative balls on top
 - Black steel framing (new and existing) with Douglas Fir panels
- e. Freestanding sign detail

- Both signs are the same size: 30' high x approx. 19' wide
- Other details have not been established

Conclusions:

1. The murals are appropriate.
2. The site plan is acceptable with the curbing at the southwest corner of the parking lot being change to encourage better traffic flow.
3. New light fixtures on existing poles.
4. New gates at service areas seem fine.
5. Only the maximum area and number of tenants is acceptable at this time.

Mr. Coulter moved:

THAT THE REQUEST BY M&A ARCHTIECTS FOR A CERTIFICATE OF APPROPRIATENESS TO MAKE IMPROVEMENTS TO WORTHINGTON PLACE AT 7227 N. HIGH ST. AS PER CASE NO. AR 54-11, DRAWINGS NO. AR 54-11, DATED JULY 1, 2011, BE APPROVED BASED ON THE FINDINGS OF FACT AND CONCLUSIONS IN THE STAFF MEMO AND PRESENTED AT THE MEETING WITH THE FOLLOWING AMENDMENTS:

- THAT THE WALL MURALS RESEMBLE THE BUILDING
- THE FREESTANDING SIGN AREA AND TENNANTS BE APPROVED ONLY
- THAT THE 8' X 8' TEMPORARY SIGNS BE APPROVED LISTING CURRENT TENANTS FOR TWO YEARS
- THE SOUTH END OF THE SOUTH BOUND LANE AT THE EAST SIDE OF THE CENTER BE SQUARED OFF FOR BETTER TRAFFIC FLOW.

Mrs. Holcombe seconded the motion. Mrs. Bitar called the roll. Mr. Hunter, aye; Mr. Sauer, aye; Mrs. Holcombe, aye; Mr. Hermann, aye; Mr. Coulter, aye; Mrs. Lloyd, aye;. Mr. Hunter said it has been approved.

C. Municipal Planning Commission

1. Amendment to Development Plan

a. Renovation of Worthington Place – 7227 N. High St. (M&A Architects) ADP 05-11

The information in the ARB case was found applicable to this case.

Findings of fact:

1. Approval of the following site plan details is requested:

- Two-way traffic is proposed between the buildings with parallel spaces on the east and angled parking for southbound traffic on the west.
- The lane adjacent to the east entrance of the building will remain one-way southbound and parallel parking will be added on the west side of the drive.
- The next drive aisle to the east will remain one-way to the north with angled parking on both sides.
- Minor changes are proposed to existing curbing, including the addition of a tree island.

2. Freestanding signage with variances for area and number of businesses listed on the sign is proposed as follows:

- Each sign is proposed to be a maximum of 30' high x 18'1" wide, making total maximum sign area 543 square feet per side of each two-sided sign. The Code requires a maximum total sign area of 200 square feet.
- A maximum of 12 tenants is proposed for each sign face. The Code requires no more than three businesses or listings per sign.
- Final design will be approved by the Architectural Review Board.

3. Variances are required for two temporary signs, to be placed for a period of not more than two years. Each sign is 8' x 8' and will be placed at locations internal to the site.

4. Temporary murals that resemble the building are proposed to cover the unfinished portion of the building across from Kroger, and the eastern face of the wall at the south end. The banners will be in place until the spaces behind them are leased and the areas are renovated.

Conclusions:

1. The changes to the site plan are acceptable, but should also include rearranging the island at the southwest end of the Kroger parking lot to encourage appropriate traffic flow.
2. Proposed freestanding sign maximum area and number of tenants per sign is acceptable, with ARB approval of the final design.
3. The proposed temporary signs and wall mural banners are suitable for display during the project.

Mr. Coulter moved:

THAT THE REQUEST BY M&A ARCHITECTS TO AMEND THE DEVELOPMENT PLAN FOR 7227 N. HIGH ST. BY RENOVATING WORTHINGTON PLACE AS PER CASE NO. ADP 05-11, DRAWINGS NO. ADP 05-11, DATED JUNE 10 AND JULY 1, 2011, BE RECOMMENDED TO CITY COUNCIL FOR APPROVAL BASED ON THE FINDINGS OF FACT AND CONCLUSIONS IN THE STAFF MEMO WITH THE AMENDMENTS REFERENCED ABOVE AND PRESENTED AT THE MEETING.

Mrs. Holcombe seconded the motion. Mrs. Bitar called the roll. Mr. Hunter, aye; Mr. Sauer, aye; Mrs. Holcombe, aye; Mr. Hermann, aye. Mr. Hunter said it has been approved.

Mr. Coulter moved to adjourn the meeting at 9:30 p.m. Mr. Hermann seconded the motion. All members said aye. Meeting adjourned at 9:30 p.m.